Date

Danuta Drozdowicz

California Energy Commission

1516 Ninth Street MS-37

Sacramento, CA 95814-5514

RE: Application for Locally Adopted Energy Standards by the [JURISDICTION] in Accordance with the 2019 California energy Code, Title 24, Part 6, of the California Code of Regulations.

Dear Ingrid,

In accordance with Public Resources Code Section 25402.1(h)2 and Section 10-106 of the Building Energy Efficiency Standards, this package of materials includes [JURISDICTION]’s proposed local ordinance requiring more stringent energy requirements than those set by California's 2019 Building Energy Efficiency Standards Title 24, Part 6. Please find the following materials enclosed:

* **Att. 1**: This cover letter
* **Att. 2**: Staff report to the [City/Town Council], outlining the goals of the updated green building standards
* **Att. 3**: Signed Ordinance No. [Final Ordinance Number], which adopts updates the [JURIDICTION]’s Building Ordinance, including requirements for energy reach standards beyond Title 24, Part 6 baseline for new single family and multifamily residential, and for new nonresidential construction. This provides clear requirements that buildings be designed to consume no more energy than permitted by Part 6.
* **Att. 4**: Checklists that outline local green building and energy efficiency standards, provided to increase clarity to applicants about project-specific requirements.
* **Att. 5**:Cost effectiveness studies, including an overview of their specific applications in the ordinance update, demonstrating the expected energy savings and the cost effectiveness of the ordinance in the [JURIDICTION] (climate zones X, X).
* **Att.** **6**: Evidence of CEQA compliance through the attached Notice of Exemption.
* **Att. 7**: A letter from the Chief Building Official to the Executive Director of the CEC about the changes to local green building and building energy efficiency standards.

# Sincerely,

Name

Title